



Edit Image Utility

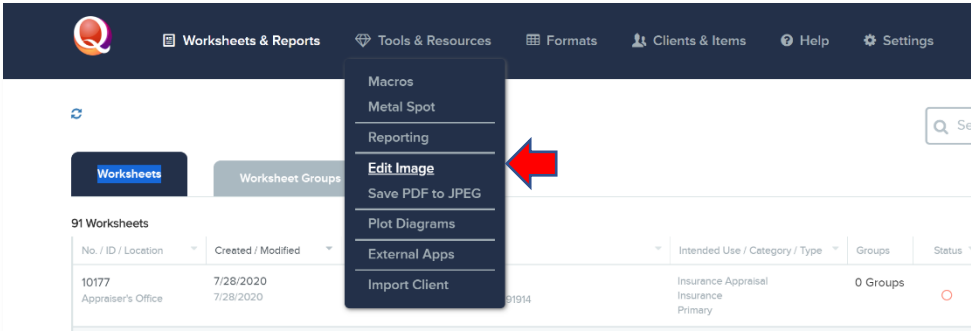
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Edit Image Utility

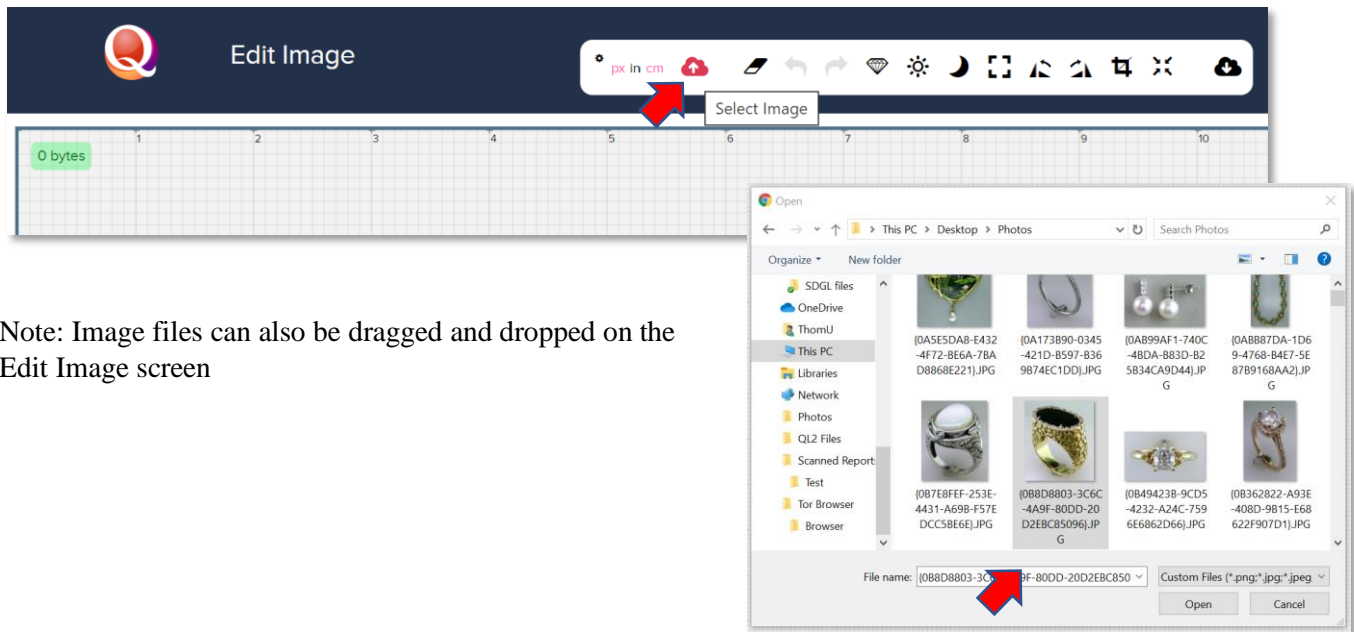
Opening the Edit Image Utility

From the Worksheets & Reports window pull down the Tools & Resources menu and choose Edit Image



Selecting an Image File

Click on the Select Image icon. In the Browse window navigate to and select your image file (jpeg and png file type only). Photos should be captured/edited to a reasonably small photo size but if not QL2 has basic photo editing tools to help.

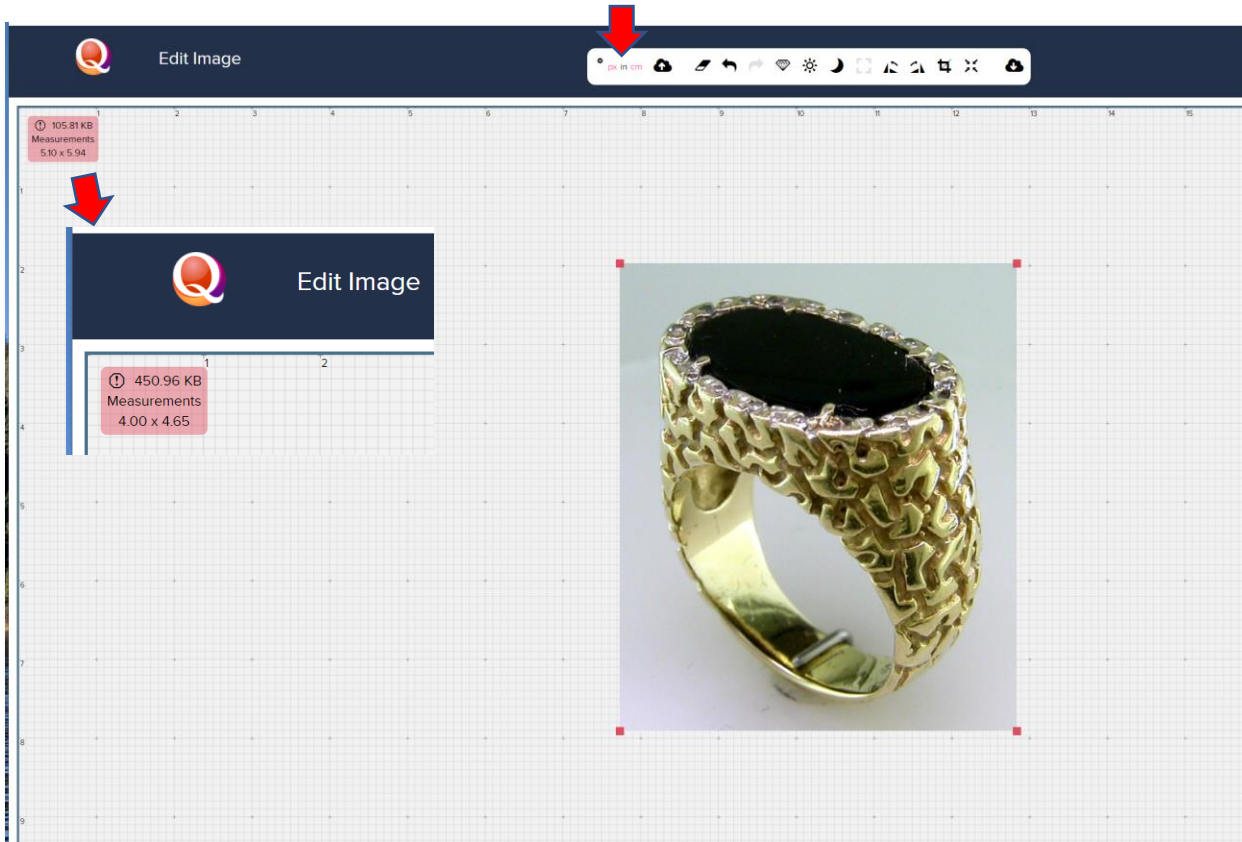


Note: Image files can also be dragged and dropped on the Edit Image screen

Sizing the Image Width/Height

You can set the measurements to be viewed in pixels, inches, or centimeters.

Start by entering a width or height measurement for your image as it would print in the finished appraisal (e.g. 5.5 inches) and press enter. The image will automatically reduce to scale.



Editing the Image

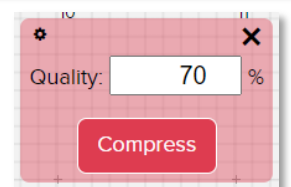
Edit Image includes tools to size, sharpen, brighten, darken, rotate, crop, and compress your image. Of these, most important are **sizing** and **compressing**.



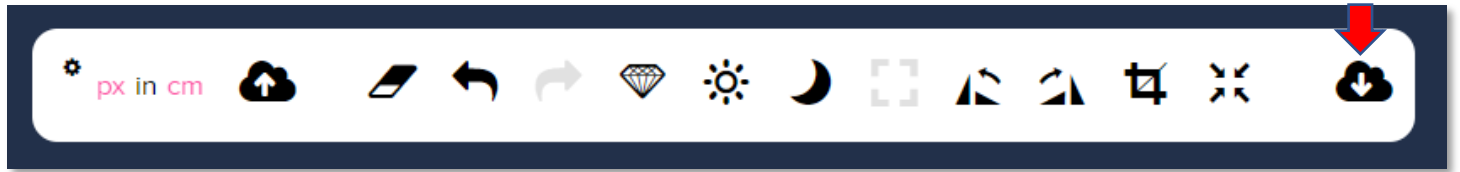
Refining and Compressing the Image

Moving from left to right (e.g. sharpen, etc.) edit the image as desired.

Finish editing by clicking on compress. This is an important step. Compressing 70 to 85% seems to work well but you can experiment. The goal is to reduce the image file size without losing resolution in the finished report.



Saving and Downloading the Edited Image File
Finish by clicking on the Download Image icon.



The edited file will download to your Downloads folder and is available to place in QL2.